



Steering Committee Meeting Agenda

Wednesday, January 29, 2025 | 4:00 pm - 5:30 pm
HRDC, District IX Livingston Office, 121 S 2nd Second Street

- 4:00 - 4:05 p.m. **Welcome back**
- 4:05 - 4:20 p.m. **Welcome Jennifer Severson**
- 4:20 - 4:35 p.m. **Review of December meeting and follow-up items**
- 4:35 - 4:55 p.m. **SC members' priorities and interests**
- 4:55 - 5:25 p.m. **2025 Draft Work Plan**
- 5:25 - 5:30 p.m. **Closing and next steps**

Ground Rules

Respect Each Other

Listening is important
One person speaks at a time (no interrupting)

Respect the Group

Make your points succinctly
Everyone has a right to talk

It's OK to Disagree – Agreeably

Challenge ideas, not people
No “zingers” or cheap shots
Disagreement is an opportunity to learn

Keep the Conversation Constructive

Speak from your experience
Explain your reasoning
Keep an open mind

Wednesday, January 29, 2025

Park County Housing Coalition Steering Committee

4:00 pm - 5:30 pm | HRDC, District IX Livingston Office, 121 S 2nd Second Street

MEETING MINUTES

In-Person: Katherine Daly (staff), Jennifer Severson, Becky Miller, Samantha Ricketts, Tawnya Rupe-Mraz

Virtual: Lila Fleishman (staff), Kris Smith, Carrie Holder, Hannah Wologo, Bill Berg (member of the public)

Regrets: Jamie Isaly, Geoff Anderson

- **Call to Order - 4:03 p.m.**
- **Public Comment - 4:04 p.m.**
 - Katherine called for public comments and there were none.
- **Welcome Back 4:04 p.m.**
- **Welcome Jennifer Severson - 4:03 p.m.**
 - Please welcome City of Livingston Planning Director Jennifer Severson, who will be representing the City of Livingston on the steering committee moving forward.
 - Katherine has been working with Jennifer over the last year on a variety of projects, ranging from Livingston's PUD Ordinance to the ADU Workshop for Homeowners.
 - Jennifer's bio:
 - Jennifer has over 15 years of experience in local and regional planning and, as the City's Planning Director, she's responsible for ensuring Livingston's growth and development supports the adopted Growth Policy and complies with zoning regulations. Jennifer led the planning process to create the City's first comprehensive Downtown Master Plan, and she currently manages the process to update the City's zoning ordinance. The adopted Downtown Master Plan identified additional workforce housing as a critical need to support Downtown businesses. Furthermore, public input received during the code update process emphasizes the need for a variety of housing options that will serve people of all incomes and at different stages of their lives.
 - Jennifer sees the Coalition as a means to facilitate collaboration among people with various interests, experience and expertise to find creative solutions to address housing issues in Park County.
- **Review of the December meeting - 4:20 p.m.**
 - Review of 2024 ADU programming and next steps.
 - Annie Beaver, PCCF, shared information on the Montana Endowment Tax Credit.
 1. Does anyone want to take a crack at describing that?
 - **Updates since the December meeting**
 - The Park County Commission unanimously opted into the state's new downpayment assistance program, and so qualified homebuyers will eventually have access to roughly \$650,000.00 provided by the state, which will be matched 1-1 by NeighborWorks Montana. This is not a perfect program, but at least we have access to the funding.
 - City of Livingston
 1. Zoning updates continue.
 - a. The City has released a new survey and seeks your input, even if you participated in last November's zoning survey.
 - **Purpose of today's meeting**
 - Get tee'd up for the new year by:
 1. Welcoming Jennifer

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2. Talk about the strengths, interests, and priorities you shared during one-on-ones, which I thought would also help Jennifer get to know you all and understand where we're coming from.
 3. Preview the Coalition's 2025 work plan
- **This year's consensus-building and meeting design tip:**
 - Much of the work of the meeting happens before the meeting.
 - **Steering Committee Priorities - 4:35 p.m.**
 - **Strengths and Interests**
 - Education & Outreach
 1. Enjoys learning and sees PCHC's role in community education as important
 2. Enjoys being in front of the community and sharing information
 3. Helping with communication, including advocacy
 4. Engaging with folks working in tourism sector / finding the right audience/s
 - Small group work
 - Physical work
 - **Steering Committee Programmatic Priorities for 2025**
 - Housing development
 1. How multifamily housing gets built
 2. Workforce housing for small and/or seasonal businesses
 3. Cooperatives and community empowerment
 - Homelessness/Houselessness
 - Home rehab/repair
 - Housing Fund
 1. What can and should be funded locally?
 2. How to structure and execute campaigns
 - **2025 Draft Work Plan - 4:55 p.m.**
 - HAP Tool #10 Housing Rehabilitation Loans and Grants
 - Please see the attached slides
 - HAP Tool #12: Coordinated Entry System
 - Please see the attached slides
 - Rest of the information tabled until next meeting
 - **Closing and Next Steps - 5:45 p.m.**
 - Next meeting is Wednesday, February 26, 2024
 - We will be
 1. Finishing review of 2025 work plan
 2. talking about two more funding models (membership and community benefit agreements)
 - **Meeting adjourned at 5:45 p.m**

Housing Rehabilitation Loans & Grants



HOME REPAIR PROGRAM



Program Goal:



PRESERVE THE HOMES OF LOW- AND MODERATE-INCOME PARK COUNTY HOMEOWNERS

Program Activities:



ADDRESS HEALTH AND SAFETY ISSUES



IMPROVE ADA ACCESSIBILITY



WEATHERIZE HOMES AND INCREASE THEIR ENERGY EFFICIENCY

Housing Rehabilitation Loans & Grants



Program Structure:

- Roughly \$600,000 in funding from the state's CDBG Housing Stabilization Program.
- Delivered as 0% interest, fully forgivable loans for home rehab, weatherization, and ADA repairs.
- Homeowners sign a deed restriction for the loan term, ensuring the home's affordability for a period required by HUD and the Montana Department of Commerce.

Eligibility:

- Home is owner-occupied
- Home is single-family detached
- Home is in Park County, MT
- Income at or below 80% Park County area median income (see table below)

Housing Rehabilitation Loans & Grants



Why is this program needed?

- More than 1/4 of Park County homeowners (27%) earn less than \$50,000 annually.
- More than half (55%) of Park County homes were built before 1980.
- Nearly 74% of Park County's housing stock is single-family detached homes.
- Many of these homes require significant repair.
- Many of these homes are not ADA-accessible.

Coordinated Entry System

Program Goals:



ENSURE THAT THE HIGHEST NEED, MOST VULNERABLE HOUSEHOLDS IN THE COMMUNITY ARE PRIORITIZED FOR SERVICES.



ENSURE THAT OUR COMMUNITY'S HOUSING AND SUPPORTIVE SERVICES ARE USED AS EFFICIENTLY AND EFFECTIVELY AS POSSIBLE.

Program Activities:



EXPLORE PARTICIPATION BY LIVINGSTON HEALTHCARE AND OTHER PARTNERS



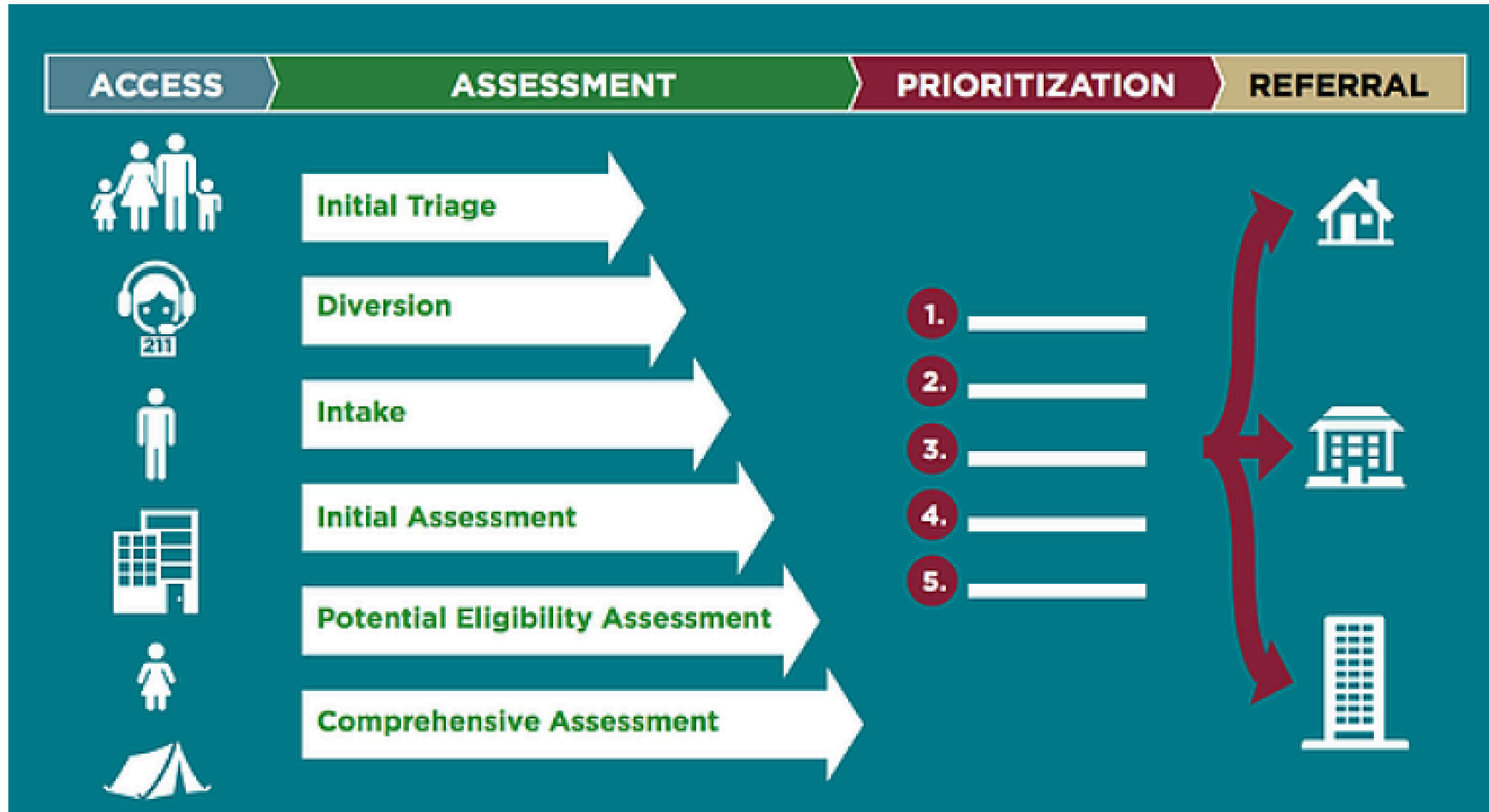
UPDATE ORGANIZING DOCUMENTS



CLARIFY STRUCTURE AND ROLES AND RESPONSIBILITY

Coordinated Entry System

Program Structure:



Established **access** points use a standardized **assessment** process to gather information on people's needs, preferences, and the barriers they face to regaining housing.

Once the assessment has identified the most vulnerable people with the highest needs, the CoC follows established policies and procedures to **prioritize** households for **referral** to appropriate and available housing and supportive services resources.

Coordinated Entry System

Why is this program needed?

- Nationwide, homelessness increased by 18% in 2024.
- In Park County, 43 people were identified as experiencing homelessness during the annual Point-in-Time Count, a 290 % increase from the 11 identified in 2022.
- The 2023 assessment of 18 Park County service providers identified strengthening the CES as one way to achieve a broader goal of improving collaboration within the service provider network.
- The 2022 Housing Action Plan identified participation by Livingston Healthcare as a gap in CES implementation.